

## Foreign Service Limited Opportunity - Program Officer (Gender Advisor) - FL-02, PD# 32574

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Resilience and Food Security, Program Office
- **Location of Position:** Washington, DC
- **Open Period:** June 21, 2023 - July 12, 2023
- **Appointment Type:** This is an expected service, time-limited, initial appointment that is not to exceed three (3) years and six (6) months.
- **Salary:** (USD) \$126,164.00 - (USD) \$183,500.00 (annually)
- **Number of Vacancies:** 1

**Description of Organization:** This position is located in the Program Office (PO) of USAID's Bureau for Resilience and Food Security (RFS) in the Inclusive Development (ID) Division. RFS's mission is to partner to advance inclusive agriculture-led growth, resilience, nutrition, and access to water and sanitation to accelerate and protect development progress. RFS oversees five high-level, integrated efforts in support of this mission: (1) Feed the Future, guided by the Global Food Security Strategy (GFSS), (2) the USAID Multi-Sector Nutrition Strategy, (3) the U.S. Global Water Strategy, (4) efforts to increase resilience in areas of recurrent humanitarian crisis, and (5) co-leadership of the USAID Climate Strategy. To deliver on this work, RFS partners with other Federal Departments and Agencies, USAID Bureaus and Missions, universities, civil society, and other public- and private-sector actors.

**Description of Position:** The Gender Advisor's function is to strategize and advise on identifying and reducing gender gaps in RFS' priority sectors of agriculture, nutrition, resilience, climate adaptation, and water security, sanitation and hygiene (WASH). The Advisor will report directly to the Inclusive Development Division Chief in the Program Office. They will also work closely with staff across RFS, the Agency, and at posts.

Responsibilities and the Washington operating unit may be subject to change as part of the Agency restructuring

### Description of Key Duties

- Serves as an expert on gender equality and women's empowerment in RFS sectors, assisting RFS Centers and Offices as well as USAID missions, engaging the global gender community and leading RFS efforts related to the Women's Empowerment in Agriculture Index (WEIA).
- Works across the Bureau to advance Agency and USG-wide gender policies and activities through all phases of the Program Cycle, including in strategic planning, activity design and implementation, and monitoring, evaluation, and learning.
- Works closely with the Bureau CORs/AORs/Activity Managers, technical advisors, and other staff to:
  - Support, advise and facilitate gender analyses of RFS activities.

- Support implementation and use of gender analyses findings throughout the program cycle, including collection, analysis and reporting of sex-disaggregated data and other gender-sensitive data to contribute to adaptive management, evidence-based decision making, and proper reporting.
- Serves as COR/AOR or Activity Manager of Bureau gender equality-focused awards.
- Represents the Bureau at related meetings within the interagency and/or with donors, civil society actors, and other stakeholders.
- Directs and summarizes research to generate and synthesize evidence on gender equality and women's empowerment, and drafts or arranges for the preparation of "Success Stories" from RFS and related mission programming.
- Identifies promising interventions that advance gender equality and women's empowerment and works with technical teams to guide and evaluate possibilities for integration into new or existing programs.
- Advises and assists USAID operating units on gender issues through development and drafting of awards, materials, tools, and other resources.
- Arranges for training and other capacity building activities for the Bureau and mission staff in RFS sectors on gender equality and women's empowerment.
- Provides field support on gender integration into mission activities and engages in work-related travel.
- Promotes gendered monitoring, evaluation, and learning in the bureau and in missions in collaboration with the RFS M&E personnel. Conducts data analysis, synthesizes data, and produces recommendations and actionable reports, especially related to sex-disaggregated data and the Women's Empowerment in Agriculture Index (WEAI)
- Other duties as may arise.

**Qualifications:**

- Must be a U.S. citizen.
- You must meet the FSL years of experience of requirements to qualify for this position and grade.
- You must meet the education requirements listed in the qualification standards to qualify for this position.
- Must be eligible to obtain and maintain a secret security clearance.

**Interested candidates should submit a:**

- Resume/CV (candidates must include month, year and the number of hours worked per week for each position listed);
- A short written statement of interest; and
- Applicants claiming Veterans Preference must submit all appropriate documentation (DD-214, Service Disability Letter, Certificate of Release or Discharge from Active Duty, etc.).
- Applicants serving as a current/former Political Appointee must submit all appropriate documentation (SF-50s, appointment letter, etc.)

Please submit your application package to [RFSJobs@usaid.gov](mailto:RFSJobs@usaid.gov). Please use the subject line “FSL APPLICATION PACKAGE: Gender Advisor, FL2, RFS/PO/ID, PD# 32574. **Application submissions are required by 11:59 pm (EDT), on July 11, 2023. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration**

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

### **USAID DEI Commitment**

USAID envisions a world where all individuals are valued, have equitable access to opportunities, and are included, respected, and safe in their societies. USAID embraces diversity as outlined in USAID’s EEO Statement. We seek to elevate and include the voices of the USAID workforce, recognizing and valuing the unique contributions of all stakeholders. USAID also strives to improve equity for underrepresented communities that have historically been denied fair and just treatment and improve accessibility in all facets at USAID.

### **[EEO Policy Statement](#)**

### **[Reasonable Accommodation Policy](#)**

Any questions concerning this notice may be directed to:

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